

NOTE of INQUORATE MEETING of ARGYLL AND BUTE HSCP CLINICAL AND CARE GOVERNANCE COMMITTEE held BY MICROSOFT TEAMS on THURSDAY, 1 FEBRUARY 2024

Present:

Graham Bell (Chair)

Fiona Davies
Rebecca Helliwell
Elizabeth Higgins

David Gibson
Alison McGrory
Karen Leach

Attending:

Evan Beswick, Head of Primary Care, Argyll and Bute HSCP
Caroline Cherry, Head of Adult Services – Health and Community Care, Argyll and Bute HSCP
David Gibson, Head of Children, Families and Justice, Argyll and Bute Council
Kristin Gillies, Head of Strategic Planning, Performance and Technology, Argyll and Bute HSCP
Linda Currie, Associate Director of AHP, NHS Highland
Fiona Thomson, Associate Director of Pharmacy, NHS Highland
Lucy Dornan, Interim Clinical Governance Manager, Argyll and Bute HSCP
Charlotte Craig, Business Improvement Manager, Argyll and Bute HSCP
Lynsey Innis, Senior Committee Assistant, Argyll and Bute HSCP

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and took the opportunity to extend a warm welcome to Karen Leach who had joined the Committee as a Non-Executive NHS Highland Board Member, following her appointment by the Integration Joint Board.

Apologies for absence were intimated on behalf of Councillor Dougie Philand, Fiona Broderick and Jillian Torrens.

It was noted at this stage, that, due to there being no representation from Argyll and Bute Council, the meeting was inquorate, however, the Chair ruled that as there were a number of items on the agenda and a number of officers in attendance, the meeting would go ahead with agenda items being noted and any decisions would be ratified at the next meeting.

2. MINUTES

The Minute of the meeting of the Argyll and Bute HSCP Clinical and Care Governance Committee held on 6 December 2023, was approved as a correct record.

3. ACTION LOG

Having given consideration to the Action Log, the Committee agreed:-

- Action 1 To note that the item was on the agenda at item 6 (Update re Health Improvement Scotland – Public Interest – Disclosure Act re Cardiac Service, Lorn and Islands Hospital) and that the action would be updated as appropriate in accordance with the information provided.
- Action 2 To bring to the next meeting, scheduled to take place on Thursday, 4 April 2024.
- Action 3 Recognising that there was two parts to this action, the Committee agreed to bring the Complaints Trend information to their next meeting, scheduled to take place on Thursday, 4 April 2024 and the feedback to their meeting scheduled to take place on Thursday, 15 August 2024.

Evan Beswick and David Gibson joined the meeting during discussion of the following item of business (Health and Social Care Partnership – Performance Report – FQ2 (July – Sept 2023/24)).

4. HEALTH & SOCIAL CARE PARTNERSHIP - PERFORMANCE REPORT - FQ2 (JULY - SEPT 2023/24)

Having noted the collaborative development of the Integrated Performance Management Framework and associated Performance Dashboard, the Committee gave consideration to a report which presented the Health and Social Care Partnership's (HSCP's) performance details for FQ2 (July to September) 2023/24. The report included information in relation to performance against each of the service areas and the 93 supporting Key Performance Indicators; National Health and Wellbeing Indicators performance and a trend overview with regards to system pressures and the National Delayed Discharge Sitrep. Information in relation to previous Health and Wellbeing Outcome Indicators and Ministerial Steering Group Integration measures was also provided.

Decision

The Clinical and Care Governance Committee –

1. Acknowledged performance for FQ2 (July to September 2023/24) and improvement against the previous quarter.
2. Acknowledged supporting commentary from Heads of Service and Service Leads.
3. Acknowledged performance update on the National Health and Wellbeing Outcomes and Ministerial Steering Group Integration Indicators, as outlined in Appendix 1 to the report.
4. Noted the System Pressure Report for August 2023 as contained within Appendix 2 to the report.

5. Noted the Delayed Discharge Sitrep for August 2023, as detailed within Appendix 3 to the report.

(Reference: Report by Head of Strategic Planning, Performance and Technology, dated 1 February 2024, submitted)

Fiona Thomson joined the meeting during discussion of the following item of business (Dashboard Report).

5. DASHBOARD REPORT

Consideration was given to the dashboard report, which provided information on stage 2 complaints over the last 13 months; the total number of incidents recorded over the last 13 months; the total number of incidents recorded by site over the last 13 months; the total number of hospital inpatient falls and falls with harm over the last 13 months; the total number of tissue viability injuries over the last 13 months and violence and aggression incidents by location over the last 13 months.

Decision

The Clinical and Care Governance Committee considered and noted the information provided within the dashboard report.

(Reference: Report by Lead Nurse, NHS Highland, submitted)

6. UPDATE RE HEALTH IMPROVEMENT SCOTLAND - PUBLIC INTEREST - DISCLOSURE ACT RE CARDIAC SERVICE, LORN & ISLANDS HOSPITAL

Consideration was given to a summary report which provided an update on the actions taken in response to an enquiry from the Health Improvement Service (HIS) regarding cardiac services that span both the acute and complex care portfolio and health and community care.

Discussion was had on the need to bring this item back to a future meeting of the Committee to provide further assurance that the service is continuing to improve and develop.

Decision

The Clinical and Care Governance Committee noted the report for information and awareness.

(Reference: Report by Head of Adult Services – Acute and Complex Care, dated 1 February 2024, submitted)

7. CLINICAL AND CARE GOVERNANCE GROUP ANNUAL REPORT

The Committee gave consideration to the draft annual report of the Clinical and Care Governance Committee, which would be presented to the Integration Joint Board outlining the ongoing work of the Committee over the last year and providing assurance that systems, processes and procedures are in place and delivering effective clinical and care governance throughout Argyll and Bute.

Decision

The Clinical and Care Governance Committee noted the annual report.

(Reference: Report by Chair, dated 1 February 2024, submitted)

8. CLINICAL AND CARE GOVERNANCE GROUP SELF-ASSESSMENT AND WORKPLAN

Consideration was given to a short verbal update from the Business Improvement Manager who outlined the responses received in relation to the annual review questionnaire, which had taken place on a hybrid basis and outlined recommended development actions over the next 12 months.

Decision

The Clinical and Care Governance Committee -

1. Noted the information provided.
2. Noted that the responses received in respect of the Self-Assessment will be fed into the Committee's Annual Report prior to it being submitted to the Integration Joint Board at their meeting in March 2024.

9. DATE OF NEXT MEETING

The Clinical and Care Governance Committee noted that their next meeting was scheduled to take place at 2:00pm on Thursday, 4 April 2024.

Having noted that this had been her last Clinical and Care Governance Committee, the Chair took the opportunity to wish Fiona Davies, Chief Officer of Argyll and Bute HSCP well in her new role. He also took the opportunity to welcome Evan Beswick to his new role as Interim Chief Officer which would become effective from April 2024.